

SAPterm.com

Help

Searching for Terms

Enter the **term** you are searching for in the *Search For* field. Choose *Search* to start.



The screenshot shows the SAPterm search interface. At the top left is the SAP logo and the text 'SAPterm'. Below this is a search form with the following elements:

- A search input field labeled 'Search For:' containing an asterisk (*).
- A checkbox labeled 'In All Languages:' which is currently unchecked.
- A language selection section with 'From:' set to 'English' (via a dropdown menu), an unchecked 'Only' checkbox, a bidirectional arrow icon, and 'To:' set to 'German' (via a dropdown menu).
- A checkbox labeled 'Advanced Search:' which is currently unchecked.
- A yellow 'Search' button with a magnifying glass icon.

Either a term search results list or messages will appear. If the message *No terms found* appears, check the spelling of the term or broaden the search by using asterisks. If the message *Try a more exact term search* appears, use narrower search criteria instead.

Note: You may use an asterisk (*) or more than one asterisk to search for incomplete words. The search does not distinguish between uppercase and lowercase letters.

Examples:

- The search combination *busin** will find all terms starting with the letters "busin".
- The search combination *Company ** will find all terms starting with "company" and "Company" followed by a space between it and the next word.
- The search combination *d*i!*b*u** will find all words using the letters in this order, such as *daily backup* and *distributable budget*.

Note: For system performance reasons, you cannot search for all terms by using only a single asterisk in the *Search Term* field, and the number of search results is limited.

Language Settings

Select the *In All Languages* box to search for a term in every language. Leave the box unselected in order to **select the language direction** with the *From* and *To* dropdown boxes – the default source language is English and the default target language is German.

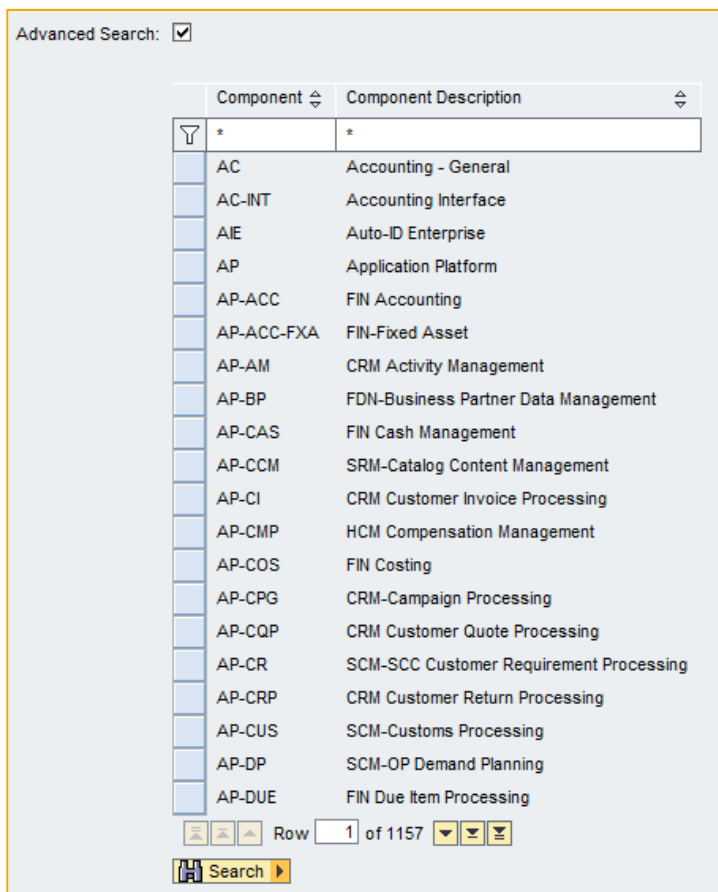
Quickly **reverse the language direction** by choosing the *Swap* button.

Choose *Only* for **monolingual search**. Select the language with the *From* dropdown box.

Advanced Search Settings

Leave the *Advanced Search* box deselected to search for terms in **all components** (i.e. subject fields) in the term database.

Select the box to **select components individually** or in groups.



Advanced Search:

Component	Component Description
*	*
AC	Accounting - General
AC-INT	Accounting Interface
AIE	Auto-ID Enterprise
AP	Application Platform
AP-ACC	FIN Accounting
AP-ACC-FXA	FIN-Fixed Asset
AP-AM	CRM Activity Management
AP-BP	FDN-Business Partner Data Management
AP-CAS	FIN Cash Management
AP-CCM	SRM-Catalog Content Management
AP-CI	CRM Customer Invoice Processing
AP-CMP	HCM Compensation Management
AP-COS	FIN Costing
AP-CPG	CRM-Campaign Processing
AP-CQP	CRM Customer Quote Processing
AP-CR	SCM-SCC Customer Requirement Processing
AP-CRP	CRM Customer Return Processing
AP-CUS	SCM-Customs Processing
AP-DP	SCM-OP Demand Planning
AP-DUE	FIN Due Item Processing

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Search

Use the *Filter* and *Sort* functions to search for and reorganize individual or grouped components.

Note: You may use an asterisk (*) or more than one asterisk to search for incomplete words. The search does not distinguish between uppercase and lowercase letters.

Examples:

- Entering FI*in the *Component* field and selecting the *Filter* symbol will find all component abbreviations starting with the letters "FI".

The screenshot shows a search interface with two columns: 'Component' and 'Component Description'. The 'Component' field contains the text 'FI*' and a filter icon. The results list various component abbreviations and their descriptions.

Component	Component Description
FI	Financial Accounting
FI-AA	Asset Accounting
FI-AA-ALC	SAP Asset Lifecycle Accounting for Utilities
FI-AF	Additional Functions
FI-AF-ARO	Asset Retirement Obligation Management
FI-AF-DPC	Down Payment Chains
FI-AF-LCA	Vertragsverwaltung und Rechnungswesen für Leasingnehmer
FI-AP	Accounts Payable
FI-AR	Accounts Receivable
FI-BL	Bank Accounting
FI-CA	Contract Accounts Receivable and Payable
FI-GL	General Ledger Accounting
FI-GL-CU-MCA	Multi Currency Accounting
FI-GL-GL	Basic Functions
FI-LC	Consolidation
FI-SL	Special Purpose Ledger
FI-TV	Travel Management
FI-TV-PL	Travel Planning
FIN	Financials
FIN-BAC	Business Accounting

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- Entering *FI*in the *Component Description* field and selecting the *Filter* symbol will find all component names that include the letters "FI".

The screenshot shows a search interface with two columns: 'Component' and 'Component Description'. The 'Component Description' field contains the text '*FI*' and a filter icon. The results list various component abbreviations and their descriptions.

Component	Component Description
AP-ACC	FIN Accounting
AP-ACC-FXA	FIN-Fixed Asset
AP-CAS	FIN Cash Management
AP-COS	FIN Costing
AP-DUE	FIN Due Item Processing
AP-ERM	FIN-Expense and Reimbursement Management
AP-MDD	FIN-Migration Data Dispatching
AP-PAY	FIN Payment Processing
AP-RC-DFV	FDN-Data Flow Verification
AP-RFI	RFI Processing
AP-RSM	PRO-Requirement Specification Management
AP-SCO	CRM Service Confirmation Processing
BC-DWB-UTL-CLS	Classification Toolset
BC-FES-OFF	SAP Desktop Office Integration
BC-WD-UR	Unified Rendering
BI-RA-AO	SAP BusinessObjects Analysis, edition for Microsoft Office
CA-CL	Classification
CA-CPD-FP	Commercial Project Management - Financial Planning
CA-FIM	Financial Mathematics/Conditions
CA-FIM-FCO	Financial Conditions

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- Choosing the *Sort* symbol for the *Component Description* field will reorganize the list using the selected component (i.e. subject field) names in alphabetical order.

Component	Component Description
	FP
FS-BA-PM-AFP	Accounting for Financial Products
SCM-ICH-ASN	Advanced Shipping Notification and Shipment
IS-M-AMC	Advertising Management Classified
PA-BN	Benefits
SRD-BC	Business Configuration
EP-PCT-MGR-CO	Business Package for Manager Self-Service (FI)
SRD-MKT	ByDesign Marketing/Field/Services (Owner: SLS)
AP-SCO	CRM Service Confirmation Processing
SRD-CC-OIN	CRO10-Office Integration
CA-CL	Classification
BC-DWB-UTL-CLS	Classification Toolset
CA-CPD-FP	Commercial Project Management - Financial Planning
SCM-BAS-SCH	Configurable Process Scheduling
IS-AD-CC	Configuration Control
LO-CM	Configuration management
EPM-IM-FPL	EPM IM Flying Profit&Loss (Leopard)
EPM-OC	EPM Office Client
PSM-EC	Expenditure Certification
AP-RC-DFV	FDN-Data Flow Verification
AP-ACC	FIN Accounting

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Search

Displaying Terms

When a results list appears the **number of results** matching the search parameters appears at the top of the list followed by an overview of basic term entry information.

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5 Hit(s) Found


Term Type	English	German	Component	Definition
controlling area merge	Kostenrechnungskreis-Zusammenführung		CA-LT	
controlling area rename	Kostenrechnungskreis-Umbenennung		CA-LT	
controlling account			SBO	An account that records totals of amounts entered in a subsidiary ledger....
controlling view	Kontierungssicht		PA-CP	Assigning planning data to account assignment objects (for example, to cos...
controlling level	Controlling-Ebene		CO-PC	A tool that, in Product Cost Controlling, enables you to determine the lev...

The list automatically sorts alphabetically by term. Use the *Sort* function to change the sorting using any named column, either ascending or descending.


- The **term type** is the classification of the term entry. Place the cursor over the term type symbol for floating help explanations.
- The **term in the search language** is paired with the **equivalent term** in the other language.

Click on the term or its equivalent to see additional details for the entry. If the term entry in the results list is a **variant** of a term (such as a synonym or an abbreviation) click on that entry to see the main entry in the details.

If a term does not appear with an equivalent in the other language, the equivalent has not yet been translated or validated in the central SAPterm database.

- Click on the **Additional Languages symbol**  to see equivalent terms when available in additional languages. Scroll down to see all terms.
- If a term entry has **definitions** in the search language these will appear with the term.
- The abbreviation of the **component** indicates the subject field of the term.

Use the *Filter* function to limit the list further by component.

- Click on the **Other Components symbol**  if it appears in the far column to see additional subject fields in which the term is used.

Choose *Back* to **leave the results list** and return to the search screen.

Tip: If the SAPterm.com frame makes it difficult to scroll between items, choose ***Open in full screen mode*** at the top of the page.

Contacting SAP

Send feedback e-mail to [SAP Globalization Services](#) if you have questions or comments about technical aspects of SAPterm.com or concerning the terms and definitions.

Also search for the keyword “terminology” on the [SAP Community Blogs](#) to learn, share, and network about SAPterm.com and other terminology management issues.